

## **SUBCHAPTER 59B - DISTRICT PROGRAMS: REORGANIZATION AND EXPENSES**

### **02 NCAC 59B .0101 STEPS TO BE FOLLOWED IN DIVIDING LARGE DISTRICTS**

The division of large districts shall proceed as follows:

- (1) Petition to divide the district submitted by the Board of District Supervisors to the commission;
- (2) District board notified of approval;
- (3) New board applies to the Secretary of State for certificate of organization:
  - (a) forms sent to supervisors by the commission;
  - (b) supervisors sign application, have it notarized, and return it to the commission;
  - (c) Secretary of State issues certificate of organization;
- (4) Board of supervisors organized in accordance with North Carolina law;
  - (a) additional board members appointed by the commission upon recommendation of board members;
  - (b) chairman, vice-chairman, and secretary-treasurer elected;
- (5) Supervisors informed of their duties and responsibilities and of the availability of commission assistance;
- (6) District program and work plan developed;
- (7) District board formally adopts district program and work plan;
- (8) Basic memorandum of understanding signed by district and U.S. Department of Agriculture on form supplied by the commission;
- (9) Supplemental memorandum of understanding signed by district and U.S. Soil Conservation Service on form supplied by the Soil Conservation Service;
- (10) Memorandum of understanding signed by District and Division of Forestry on form supplied by the commission;
- (11) District annual plan of operations developed;
- (12) District supervisors now assume responsibility for the district program.

*History Note: Authority G.S. 106-840; 139-14;  
Eff. February 1, 1976;  
Amended Eff. July 1, 1988; October 1, 1984; September 1, 1982;  
Transferred from 15A NCAC 06B .0101 Eff. May 1, 2012;  
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. September 19, 2015.*