

**11 NCAC 08 .0732            RETENTION OF COURSE RECORDS**

All course sponsors shall retain records of student registration, attendance, and course completion for CE courses for at least three years. All course sponsors shall make these records available to the Board's staff upon request.

*History Note:*     *Authority G.S. 143-151.13A(f);*  
                      *Eff. February 1, 2006;*  
                      *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 9,*  
                      *2018.*