

12 NCAC 10B .1105 HOW TO APPLY

- (a) All applicants for either the Intermediate Service Award for the Advanced Service Award shall complete an "Application: Professional Certificate/Service Award," (F-6).
- (b) Documentation of the applicant's length of service in North Carolina shall be based upon the Division's certification records, however, oaths of office may be requested of the applicant.
- (c) The applicant shall submit the application to the agency head who shall attach his recommendation and forward the application to the Division. The Service Award shall be issued to the agency head for presentation to the applicant.

History Note: *Authority G.S. 17E-4;*
 Eff. January 1, 1989;
 Amended Eff. August 1, 1998; January 1, 1992; January 1, 1991;
 Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6,
 2018.