

**14B NCAC 03 .0410 PROCEDURES FOR AUDITING CONTRACT RESPONSE TEAMS AND
SPECIALTY RESCUE TEAMS**

(a) Teams shall be audited by NCEM no less than every three years to ensure compliance with program requirements. Teams shall provide the following for review by NCEM personnel within five days upon request:

- (1) administrative records such as internal team plans and procedures, training records, personnel records, equipment maintenance records, and any fiscal records pertaining to the Contract Response or Specialty Rescue Team;
- (2) equipment cache to include ensuring all required equipment is present, operational, and in a deployment ready condition; and
- (3) access to functional exercises that demonstrate the ability of the resource to muster, deploy, and function.

(b) Within 30 days of the audit, NCEM personnel shall complete, file, and email to the Sponsoring Agency an audit report documenting the audit team's findings.

History Note: *Authority G.S. 166A-66; 166A-67;*
 Eff. April 1, 2023.