14B NCAC 16 .0906 RECORDS RETENTION

(a) A Certified Firearms Trainer shall retain the following in each applicant's armed certification file:

(1) a copy of the post delivery report listing the name(s) of individual(s) who qualified or attempted to qualify for armed security guard registration, and hour(s) of training, firearms qualification scores and any other information thereon;

(2) a copy of the individual's Firearm Training Certificate; and

(3) the individual's B-27 target and the Certified Firearms Trainer's Documentation Record.

(b) The individual's B-27 qualification attempt target shall be retained for a minimum of 18 calendar months from the date of each qualification attempt. Each B-27 target shall contain the full name of the individual that fired the qualification course of fire, the date that qualification attempt took place, and the printed name and signature of the private protective service Certified Firearms Trainer who scored the target and the score. The qualification target shall also show letter "N" or "D" to indicate if the qualification attempt was a day time ("D") or night time ("N") qualification attempt. The information required by this Paragraph shall be placed on the B-27 target in ink or permanent marker.

History Note: *Authority G.S. 74C-5; 74C-13;*
Eff. May 3, 1993;
Amended Eff. December 1, 2008;
Transferred and Recodified from 12 NCAC 07D .0906 Eff. July 1, 2015;
Readopted Eff. November 1, 2019.