

15A NCAC 18E .0202 APPLICATION

- (a) An application for an IP and CA shall be submitted by the applicant to the LHD:
 - (1) prior to the construction, location, or relocation of a residence, place of business, or place of public assembly;
 - (2) prior to the construction, location, or relocation of a wastewater system; or
 - (3) when an increase in DDF or wastewater strength is proposed for an existing system.
- (b) An application for an existing system approval shall be submitted to the LHD prior to site modifications that require the issuance of a building permit.
- (c) Prior to the repair of a wastewater system, an application shall be submitted to the LHD.
- (d) A pending application for an IP, CA, or existing system authorization for which the LHD is awaiting action by the applicant shall expire 12 months from the date of application.
- (e) When an IP, CA, or existing system authorization expires or is revoked, or an application for an IP or CA expires, a new application is required.
- (f) For a Type V or VI system as specified in Table XXXII of Rule .1301(b) of this Subchapter, a new application shall be submitted at least 30 days prior to the OP expiring.
- (g) An applicant may choose to contract with an LSS to conduct a soil and site evaluation in accordance with G.S. 130A-335(a2). The soil and site evaluation shall be submitted to the LHD as part of the application process.
- (h) The application for an IP shall contain the following information:
 - (1) name, mailing address, and phone number of the applicant and owner;
 - (2) type of permit requested:
 - (A) new;
 - (B) change of use;
 - (C) expansion or increase in DDF; or
 - (D) wastewater system relocation;
 - (3) site plan or plat indicating the locations of the following:
 - (A) existing and proposed facilities, structures, appurtenances, and wastewater systems;
 - (B) proposed wastewater system showing setbacks to property line(s) or other fixed reference point(s);
 - (C) existing and proposed vehicular traffic areas;
 - (D) existing and proposed water supplies, wells, springs, and water lines; and
 - (E) surface water, drainage features, and all existing and proposed artificial drainage, as applicable;
 - (4) location, parcel identification number, other property identification, 911 address if known, acreage, and general directions to the property;
 - (5) description of existing and proposed facilities and wastewater systems;
 - (6) information needed to determine DDF and effluent strength of the facility(s) served, including number and function of individual design units, number of bedrooms and occupants per bedroom, or number of occupants;
 - (7) whether wastewater other than DSE will be generated;
 - (8) notification if the property includes, or is subject to, any of the following:
 - (A) previously identified jurisdictional wetlands;
 - (B) existing or proposed easements, rights-of-way, encroachments, or other areas subject to legal restrictions; or
 - (C) approval by other public agencies; and
 - (9) signature of applicant and owner.
- (i) The application for a CA shall contain:
 - (1) the information required in Paragraph (h) of this Rule. A site plan or plat shall not be required with the application to repair a permitted wastewater system when the repairs will be accomplished on property owned and controlled by the owner and for which property lines are identifiable in the field;
 - (2) identification of the proposed use of a grinder pump or sewage pump; and
 - (3) the type of the proposed wastewater system specified by the applicant.
- (j) The application for an existing system authorization shall contain:
 - (1) name, mailing address, and phone number of the applicant and owner;

- (2) a site plan or plat indicating the locations of the existing and proposed facilities, existing wastewater systems and repair areas, existing and proposed water supplies, easements, rights-of-way, encroachments, artificial drainage, and all appurtenances;
 - (3) location, parcel identification number, other property identification, 911 address if known, acreage, and directions to the property;
 - (4) for reconnections, information needed to determine DDF of the facility served, including number and function of individual design units, number of bedrooms and occupants per bedroom, or number of occupants; and
 - (5) signature of applicant and owner(s).
- (k) Submittal of a signed application shall constitute right of entry to the property by an authorized agent.

*History Note: Authority G.S. 130A-335; 130A-336; 130A-337; 130A-338; S.L. 2023-77, s.3; S.L. 2024-49, s.4.12;
Eff. January 1, 2024;
Amended Eff. June 1, 2026.*