

18 NCAC 07E .0105 GENERAL REQUIREMENTS

An applicant for initial notary instructor certification shall:

- (1) be nominated by an eligible institution;
- (2) complete and submit the Department's notary instructor application form specified in 18 NCAC 07B .0414;
- (3) provide proof of active experience as a notary public using any combination of the methods set out in Section .0200 of this Subchapter;
- (4) submit three recommendations supporting the applicant from nonfamily members in compliance with Rule .0112 of this Section;
- (5) have read:
 - (a) Chapter 10B of the General Statutes;
 - (b) the rules in this Chapter; and
 - (c) the current edition of the approved notary manual for traditional notaries; and
- (6) successfully complete the notary instructor course.

*History Note: Authority G.S. 10B-4; 10B-14; 10B-134.21;
Eff. January 1, 2008;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. December 6, 2016;
Transferred from 18 NCAC 07B .0702 Eff. June 1, 2023;
Amended Eff. March 1, 2025.*