

SECTION .0200 - CERTIFICATION OF ON-SITE WASTEWATER CONTRACTORS, POINT-OF-SALE INSPECTORS, PRIVATE COMPLIANCE INSPECTORS, OR AUTHORIZED ON-SITE WASTEWATER EVALUATORS

21 NCAC 39 .0201 APPLICATION REQUIREMENTS FOR CERTIFICATION

(a) Applications for certification shall be submitted on forms provided by the Board.

- (1) Applications for a contractor or point-of-sale inspector shall include:
 - (A) Applicant's name;
 - (B) Company address;
 - (C) Phone number;
 - (D) Date of birth;
 - (E) Email address, if available;
 - (F) Company or employer name and address;
 - (G) Company phone number;
 - (H) County where company is located;
 - (I) If the certification is for contractor or point-of-sale inspector;
 - (J) The contractor certification level, if applicable;
 - (K) Certification number, if renewal;
 - (L) Required certification fee, as specified in Rule .0301 of this Chapter;
 - (M) Dates, locations, hours, and providers of required education and training;
 - (N) Applicant signature;
 - (O) Copy of Applicant's Social Security Card issued by the United States Social Security Administration, bearing Applicant's name and Social Security Number;
 - (P) Grade Level IV or point-of-sale Inspector verification of experience requirements as specified in G.S. 90A-77;
 - (Q) Copy of attendance certificate for required education received within 12 months of date of application; and
 - (R) Exam application.
- (2) Applications for evaluator shall include:
 - (A) Applicant's name;
 - (B) Company address;
 - (C) Phone number;
 - (D) Date of birth;
 - (E) Email address, if available;
 - (F) Company or employer name and address;
 - (G) Company phone number;
 - (H) County where company is located;
 - (I) Required certification fee, as specified in Rule .0301 of this Chapter;
 - (J) Copy of attendance certificate for required education received within 12 months of date of application;
 - (K) Copy of current Errors and Omission Policy declaration page, as required by G.S. 130A-336.2;
 - (L) Copy of current General Liability Policy declarations page, as required by G.S. 130A-336.2;
 - (M) Copy of current Soil Scientist License pursuant to Chapter 89F;
 - (N) Verification of minimum of five years' experience in on-site wastewater soil science;
 - (O) Applicant signature;
 - (P) Copy of Applicant's Social Security Card issued by the United States Social Security Administration, bearing Applicant's name and Social Security Number; and
 - (Q) Exam application.
- (3) Applications for private compliance inspector shall include:
 - (A) Applicant's name;
 - (B) Company address;
 - (C) Phone number;
 - (D) Date of birth;
 - (E) Email address, if available;

- (F) Company or employer name and address;
- (G) Company phone number;
- (H) County where company is located;
- (I) Required certification fee, as specified in Rule .0301 of this Chapter;
- (J) Copy of attendance certificate for required education received within 12 months of date of application;
- (K) Copy of current Errors and Omission Policy and General Liability Policy declaration page, as required by G.S. 130A-337(a2)(2);
- (L) The name and address of the places at which applicant worked as a certified contractor, evaluator, subsurface operator, or registered environmental health specialist with experience in on-site wastewater matters for at least five years, along with the dates during which the applicant performed such work;
- (M) Applicant signature;
- (N) Copy of Applicant's Social Security Card issued by the United States Social Security Administration, bearing Applicant's name and Social Security Number; and
- (O) Exam application.

(b) Applications for renewal shall be submitted annually on forms provided by the Board and shall include:

- (1) Certification holder's name;
- (2) Company name;
- (3) Company address;
- (4) Certification number(s)
- (5) Copy of required continuing education documentation;
- (6) Annual renewal fee, as specified in Rule .0301 of this Chapter;
- (7) Current copies of all required insurance declarations pages;
- (8) Evaluators will also submit a current copy of their Licensed Soil Scientist license; and
- (9) Applicant signature.

(c) Incomplete applications and applications not accompanied by the fee as set forth in Rule .0301 of this Chapter shall not be processed and shall be returned to the applicant.

(d) Upon approval of an initial application pursuant to the requirements of this Chapter, the Board shall schedule an applicant to take the required examination.

(e) In cases where the applicant is ineligible for examination as set forth in G.S. 90A-77, the applicant shall be notified by letter and advised of the reason for ineligibility.

(f) Applicants who have supplied false information must wait 12 months before resubmitting an application for certification or renewal and must forfeit all fees paid.

History Note: Authority G.S. 90A-72; 90A-74; 90A-77; 90A-78; 93B-14; 130A-336.2;

Eff. February 1, 2011;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 9, 2018;

Amended Eff. June 1, 2021;

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