

**21 NCAC 50 .1002            REQUEST FOR HEARING**

(a) Any time an aggrieved party believes that individual's rights, duties, or privileges have been affected by the Board's administrative action, but has not received notice of a right to an administrative hearing, that individual may file a request for a hearing.

(b) Before an individual may file a request, that individual shall exhaust all reasonable efforts to resolve the issue informally with the Board.

(c) Subsequent to such informal action, if still dissatisfied, the individual shall submit a request to the Board's office, with the request bearing the notation: REQUEST FOR ADMINISTRATIVE HEARING. The request shall contain the following information:

- (1) name and address of the petitioner,
- (2) a statement of the action taken by the Board which is challenged,
- (3) a statement of the way in which the petitioner has been aggrieved, and
- (4) a statement of request for a hearing.

(d) The Board shall acknowledge the request and take action consistent with 21 NCAC 50 .1003.

*History Note:    Authority G.S. 87-18; 150B-22; 150B-38;  
                      Eff. May 1, 1989;  
                      Amended Eff. December 31, 2011;  
                      Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. August 22,  
                      2015.*