

25 NCAC 01E .1009 OTHER MANAGEMENT APPROVED LEAVE

(a) Other Management Approved Leave provides paid time off for miscellaneous reasons as set forth in these Rules. These Rules apply to full-time and part-time (half-time or more) employees who have a permanent, probationary, time-limited permanent or trainee appointment;

(b) Employee shall request Other Management Approved Leave at least two weeks before the leave is needed, unless such notice is impractical; and

(c) If an employee's job responsibilities include attendance at the activity, it is not leave. It is a work assignment and will be included in hours worked for purposes of computing overtime for FLSA non-exempt employees.

History Note: *Authority G.S. 126-4(5);*

Eff. May 1, 2010;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. October 4, 2016.