In order to participate in the Voluntary Shared Leave Program, an employee shall meet the following conditions:

1. A donor or recipient shall have a half-time or more permanent, probationary, trainee or time-limited appointment. (The limitation and leave balance for permanent part-time employees shall be prorated.)
2. A recipient shall apply or be nominated by a fellow employee to participate in the program.
3. A recipient shall produce medical evidence to support the need for leave beyond the available accumulated leave, and
4. The parent department or university shall review the merits of the request and approve or disapprove according to these Rules.

History Note: Authority G.S. 126-4; Eff. May 1, 1990; Amended Eff. December 1, 2007; October 1, 2004; July 1, 1995; September 1, 1992; Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. October 4, 2016.